MINUTES
PINE COVE WATER DISTRICT
MONTHLY BOARD MEETING
24917 MARION RIDGE DR., IDYLLWILD CA 92549
August 12, 2026

Board Vice-President B. Smith called the meeting of the Pine Cove Water District Board of Directors to order at 10:00 am.

ROLL CALL:
Directors Present: Vice President B. Smith, Director L. Padula, Director V. Jakubac, Secretary/Treasurer R. Venard
Also Present: J. Hayes, District Secretary, J. Potter, General Manager
Guests present: 1 Guests
Absent: President R. Hewitt

PUBLIC COMMENT:
1. None.

MINUTES:
1. The Board reviewed and accepted the Minutes from the Board Meeting held on July 8, 2026 on a MOTION made by Director L. Padula, seconded by Director V. Jakubac and carried unanimously with yay votes by all Directors present.

FINANCIAL STATEMENT:
1. The Board reviewed and accepted the Financial Statement for the period ending July 31, 2026 on a MOTION made by Director L. Padula, seconded by Secretary/Treasurer R. Venard and carried unanimously with yay votes by all Directors present.

OPERATIONS REPORT:
Report submitted by Jeremy Potter, General Manager, dated August 12, 2026
1A. July production was down by 24,007 gallons compared to last year.
1B. 2-month production for June & July accounted for 12.2% water loss. Attributed to 2 leaks on Sylvan and one on the Hwy found during the county paving project.
1C. Static Well #10 is down by 3.2 feet. We've been pumping and using more during hot weather.

2A. Meter System – Expecting to get the new transmitter this month. As soon as they arrive, we will begin to swap them out. We will get an update on arrival time.
2B. Vehicles/Equipment – Received the 2 new back up generators. We are in the process of upgrading the 2 locations with weather-tight connections. Hired an electrician to complete the install.
2C. System Maintenance - Hydrant, valve exercising and maintenance has been completed as well as flushing of the system.
2D. Office Update - We've worked with Current to get the accounts receivables current per auditors recommendation. Reports are understood moving forward and we feel comfortable moving forward with Current being our billing provider at this time. Initial review of adjustments were done by auditors who stated they "have a good feeling about this year".
Newest employee Michael passed his D2 and is now working towards his T2.

2E. Audit - Scheduled for August 24th; received checklist of requested documents, Jennifer & Toya are working on the pre-submissions.

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. The Board reviewed and adopted Resolution #603 a resolution setting Conflict of Interest Policy on a MOTION made by Director L. Padula, seconded by Secretary/Treasurer R. Venard and carried unanimously with yay votes by all Directors present.
2. The Board reviewed Request to Amend Pension Contract with CalPers and made a MOTION to move forward by Director V. Jakubac, seconded by Director L. Padula and carried unanimously with yay votes by all Directors present.

CORRESPONDENCE:

1. None

ADJOURNMENT:

1. Meeting was adjourned at 10:17am on a MOTION made by Director L. Padula, seconded by Secretary/Treasurer R. Venard and carried unanimously with yay votes by all Directors present. The next scheduled General Board Meeting is September 9, 2026, at 10:00 a.m., held in the District Board Room.

Approved:

Becky Smith
Board Vice-President

Respectfully Submitted:

Jennifer Hayes
District Secretary