MINUTES
PINE COVE WATER DISTRICT
MONTHLY BOARD MEETING & PUBLIC HEARING
24917 MARION RIDGE DR., IDYLLWILD CA 92549
June 10, 2026

Board President R. Hewitt called the meeting of the Pine Cove Water District Board of Directors to order at 10:00 am.

ROLL CALL:
Directors Present: President R. Hewitt, Vice President B. Smith, Director L. Padula, Director V. Jakubac
Also Present: J. Hayes, District Secretary, J. Potter, General Manager
Guests present: 1 Guests
Absent: Secretary/Treasurer R. Venard

PUBLIC COMMENT:
1. None.

PUBLIC HEARING:
1. The Board gave opportunity for comments and/or concerns from the public regarding Resolution #598 setting the Stand-by Fee for the 2026/2027 Fiscal Year. Hearing none, the Board Adopted the Resolution as written with a MOTION made by Vice President B. Smith, seconded by Director L. Padula and carried unanimously with yay votes by all Directors present.

MINUTES:
1. The Board reviewed and accepted the Minutes from the Board Meeting held on May 13, 2026 on a MOTION made by Vice President B. Smith, seconded by Director L. Padula and carried unanimously with yay votes by all Directors present.

FINANCIAL STATEMENT:
1. The Board reviewed and accepted the Financial Statement for the period ending May 31, 2026 on a MOTION made by Vice President B. Smith, seconded by Director V. Jakubac and carried unanimously with yay votes by all Directors present.

OPERATIONS REPORT:
Report submitted by Jeremy Potter, General Manager, dated June 10, 2026
1A. May production was up by 727,182 gallons compared to last year.
1B. 2-Month production for April & May showed a water loss of 1.8%.
1C. Static Well #10 is down by .89 feet.
2A. Meter System – Field crew is nearing completion of the Installation Phase of the project. New transmitters are expected to arrive July/August.
2B. Vehicles/Equipment – The two 65kw backup generators are expected to arrive June/July. 1 will be staged at wells 7, 11, & 20 at Red Hill Truck area and 1 at wells 13 & 16 at Thousand Trails.
2C. Rate Study - Meeting with Mark Carey of MC Engineering Inc. to conduct the Rate Study this month.
2D. System Maintenance - Hydrant preventive maintenance and flushing will commence starting next week. Asphalt crew uncovered a small leak that is being fixed. While working on that, found another leak and fixed that.

OLD BUSINESS:
1. None.

NEW BUSINESS:
1. The Board reviewed and granted J. Potter, General Manager authorization to sign the Amendment of the new lease with the State Department of Parks & Recreation to correct the date errors that were overlooked in the executed lease document on a MOTION made by Vice President B. Smith, seconded by Director L. Padula and carried unanimously with yay votes by all Directors present.
2. The Board reviewed and granted J. Potter, General Manager authorization to sign the proposal from RAMS Certified Public Accountants for the Fiscal Year Ending 6/30/2026 on a MOTION made by Vice President B. Smith, seconded by Director V. Jakubac and carried unanimously with yay votes by all Directors present.
3. The Board reviewed and adopted Resolution #599 a resolution for 2026/2027 Fiscal Year Budget on a MOTION made by Director L. Padula, seconded by Vice President B. Smith and carried unanimously with yay votes by all Directors present.
4. The Board reviewed and adopted Resolution #600 for the 2026/2027 Rebate Program on a MOTION made by VP B. Smith, seconded by Director L. Padula and carried unanimously with yay votes by all Directors present.
5. The Board reviewed and adopted Resolution #601 Registrar of Voters to Conduct a General Election on a MOTION made by VP B. Smith, seconded by Director V. Jakubac and carried unanimously with yay votes by all Directors present.
6. The Board reviewed and adopted Resolution #602 Candidates Statement of Qualifications General District Election on a MOTION made by VP B. Smith, seconded by Director L. Padula and carried unanimously with yay votes by all Directors present.

CORRESPONDENCE:
1. Email commending newest employee Michael on a job well done.
2. Thank you card from Idyllwild Garden Club for wood chips
3. Email thanking all of us for a job well done with the BBQ.

ADJOURNMENT:
1. Meeting was adjourned at 10:25am on a MOTION made by Vice President B. Smith, seconded by Director V. Jakubac and carried unanimously with yay votes by all Directors present. The next scheduled General Board Meeting is July 10, 2026, at 10:00 a.m., held in the District Board Room.

Approved:

Robert Hewitt
Board President

Respectfully Submitted:

Jennifer Hayes
District Secretary