

**MINUTES**  
**PINE COVE WATER DISTRICT**  
**MONTHLY BOARD MEETING**  
**24917 MARION RIDGE DR., IDYLLWILD CA 92549**  
**May 14, 2025**

Board President R. Hewitt called the meeting of the Pine Cove Water District Board of Directors to order at 10:00 am.

**ROLL CALL:**

Directors Present: President R. Hewitt, Vice President L. Padula, Secretary/Treasurer B. Smith, Director R. Venard, Director V. Jakubac

Also Present: J. Hayes, District Secretary, J. Potter, General Manager

Guests present: D. Jerome/Town Crier

Absent: None

**PUBLIC COMMENT:**

1. None.

**MINUTES:**

1. The Board reviewed and accepted the Minutes from the Board Meeting held on April 9, 2025 on a MOTION made by Secretary/Treasurer B. Smith, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present.

**FINANCIAL STATEMENT:**

1. The Board reviewed and accepted the Financial Statement for the period ending April 30, 2025 on a MOTION made by Secretary/Treasurer B. Smith, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present except Director V. Jakubac who abstained.

**OPERATIONS REPORT:**

Report submitted by Jeremy Potter, General Manager, dated May 14, 2025

1A. April production was down by 183,565 gallons compared to last year.

1B. Static Well #10 is up by 48.85 ft.

2A. Meter Installations – Will continue to finish this project.

2B. Production Sources – Well #23 & #26 are complete, #12 & #17 getting worked on next.

2C. SWRCB – Roger Smith with CA Water Operators is helping with the survey portion of the State Water Resource Control Board's Cross Connection Control Plan and Survey requirement.

**OLD BUSINESS:**

1. None.

**NEW BUSINESS:**

1. The Board reviewed a draft of the 2025/2026 Annual Budget with no suggested changes.

**CORRESPONDENCE:**

1. None.

**ADJOURNMENT:**

1. Meeting was adjourned at 10:25am on a MOTION made by Secretary/Treasurer B. Smith, seconded by Vice President L. Padula and carried unanimously with yay votes by all Directors present. The next scheduled General Board Meeting and Public Hearing is June 11, 2025, at 10:00 a.m., held in the District Board Room.

Approved:

Respectfully Submitted:

Robert Hewitt  
Board President

Jennifer Hayes  
District Secretary