

MINUTES
PINE COVE WATER DISTRICT
MONTHLY BOARD MEETING
24917 MARION RIDGE DR., IDYLLWILD CA 92549
March 12, 2025

Board President R. Hewitt called the meeting of the Pine Cove Water District Board of Directors to order at 10:00 am.

ROLL CALL:

Directors Present: President R. Hewitt, Secretary/Treasurer B. Smith, Director R. Venard, Director V. Jakubac

Also Present: J. Hayes, District Secretary, J. Potter, General Manager

Guests present: D. Jerome/Town Crier

Absent: Vice President L. Padula

PUBLIC COMMENT:

1. None.

MINUTES:

1. The Board reviewed and accepted the Minutes from the Board Meeting held on February 12, 2025 on a MOTION made by Secretary/Treasurer B. Smith, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present.

FINANCIAL STATEMENT:

1. The Board reviewed and accepted the Financial Statement for the period ending February 28, 2025 on a MOTION made by Secretary/Treasurer B. Smith, seconded by Director R. Venard and carried unanimously with yay votes by all Directors present except Director V. Jakubac who abstained.

OPERATIONS REPORT:

Report submitted by Jeremy Potter, General Manager, dated March 12, 2025

- 1A. February production was down by 601,864 gallons compared to last year.
- 1B. Static Well #10 is down by .36ft.
- 2A. Production Sources – Adjustments need to be made to Well #26. Well #23 has come to the end of its life; Will need a new pump and motor refurbish. Moving forward with fixes to Well #23
- 2B. Vehicles/Equipment – The 2013 Toyota Tacoma is completed and back in service. Staff is completing the 2000 Tacoma which is nearly ready to paint. Board President suggested new LED lights for better visibility in the snow. The 1995 Chevy Flatbed will be next.
- 2C. Real Property – Counter offer was made and a final request has been returned. Board to meet in a Special Meeting/Closed Session to discuss further negotiations. Date and time to be announced.

OLD BUSINESS:

1. Secretary to the Board J. Hayes updated the Board on progress with updating the customer database/billing system. We are moving forward and hope to be live by April.
2. Salary/Wages Ad-Hoc Committee to meet next week and report back.

NEW BUSINESS:

1. None.

CORRESPONDENCE:

1. None.

ADJOURNMENT:

1. Meeting was adjourned at 10:25 am on a MOTION made by Director R. Venard, seconded by Director V. Jakubac and carried unanimously with yay votes by all Directors present. The next scheduled General Board Meeting is April 9, 2025, at 10:00 a.m., held in the District Board Room.

Approved:

Respectfully Submitted:

Robert Hewitt
Board President

Jennifer Hayes
District Secretary